**International Student Registration Form 2023**

**Franklin Institute of Agri-Technology**

For Office use only

760 Glenbrook Road

RD 4, Pukekohe 2679

Auckland, New Zealand

Phone: +64 9 236 3738

*Please read the form and student declaration carefully before you sign the application form.*

*If you apply through an approved Franklin Institute of Agri-Technology (****FIAT****) Agent, all correspondence regarding your application will be forwarded to that agent****.***

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1. **PERSONAL DETAILS (As in passport)**

|  |
| --- |
| Family Name:  |
| Given Name(s): |
| Preferred Name: |
| Preferred Mr Mrs Miss MsTitleTitleTitleTitleTitle: Other: Title | Gender: Male FemaleTitleT itleTitle Other Gender |
| Date of Birth: | Age: |

1. **PASSPORT INFORMATION**

|  |  |
| --- | --- |
| Passport Number: | Citizenship: |
| NZ Visa (Please circle): Yes NoType: | Start Date:Expiry Date: |

1. **CONTACT DETAILS**

**Address in New Zealand:**

|  |
| --- |
|  |
|  |
|  |
| Phone: |
| Email: |

**Address in Home Country:**

|  |
| --- |
|  |
|  |
|  |
| Phone: |
| Email: |

1. **QUALIFICATION AND CAMPUS**

**Name of the qualification you wish to study (Please tick one):**

|  |
| --- |
| NZ Certificate in Horticulture Production L4 (One year)  |
| NZ Diploma in Horticulture Production L5 (One year)  |
| NZ Diploma in Horticulture Production L5 (Two years)  |

**Name of the campus you wish to study at (Please tick one):**

|  |
| --- |
| Auckland (760 Glenbrook Road, Pukekohe, Auckland 2679)  |
| Tauranga (170 Wairoa Road, Wairoa, Tauranga 3171)  |

1. **NAME THE INTAKE YOU WISH TO START IN (Please tick one)**

 **JANUARY APRIL JULY OCTOBER**

1. **NAME THE INSURANCE TYPE YOU WISH TO PURCHASE (Please tick one)**

**STUDENT LITE ($396) STUDENT PRIME ($571)**

1. **ACADEMIC INFORMATION**

**Secondary School/High School, Tertiary/Foundation:**

|  |  |
| --- | --- |
| Name of the Secondary/High School: |  |
| Place/Country |  |
| Qualification Gained: |  |
| Year Qualification Gained |  |

|  |  |
| --- | --- |
| Name of the Secondary/High School: |  |
| Place/Country |  |
| Qualification Gained: |  |
| Year Qualification Gained |  |

**Tertiary Study (University, Technical College, Other)**

|  |  |
| --- | --- |
| Name of the University/Institute: |  |
| Place/Country: |  |
| Qualification Gained: |  |
| Year Qualification Gained: |  |

|  |  |
| --- | --- |
| Name of the University/Institute: |  |
| Place/Country: |  |
| Qualification Gained: |  |
| Year Qualification Gained: |  |

1. **CAREER BACKGROUND**

Do you have any work experience relevant to the program you are applying for?

Yes No

If yes, please attach relevant references and/or job/experience letters for each position listed below:

|  |  |  |
| --- | --- | --- |
| **Position Held** | **Name of the Employer** | **Period of Employment** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **ENGLISH PROFICIENCY (Please circle where applicable)**

|  |  |
| --- | --- |
| What is your first language? |  |
| TYPE: IELTS / PTE / ITC | Score: Test Date: | Academic: Yes / NoValid Till:  |
| Other (Please specify): | Score: Test Date: | Academic: Yes / NoValid Till: |

 I have booked an English test on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Type) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am applying without an English Language test and would like my previous education to be considered as evidence of my English language ability.

 I have NZCEL level \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic: Yes / No Applied: Yes / No

OTHER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ASSISTANCE:** If you have a disability and/or medical condition including allergies, that may require **FIAT** to provide assistance, please outline your needs below:

(**NOTE:** This information will remain confidential and should not affect your application).

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| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. **MEDICAL INSURANCE: (Travel/Medical insurance is compulsory for international students in New Zealand)**. **FIAT** will buy on your behalf, your medical insurance, from Orbit Protect for the period of your student visa duration. It does not automatically cover pre-existing conditions and properties.
2. **VISA VERIFICATION SERVICE**: Do you give consent for **FIAT** to view your visa status? Yes No
3. **AIRPORT PICK-UP:**

Do you want **FIAT** to pick you up from the airport? Yes No

If ‘Yes’, you must let **FIAT**know your flight details at least two weeks before your arrival date and pay for the airport pickup fees at time of pick up.

1. **SUBMITTING YOUR APPLICATION:**

Where are you currently located? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ARE YOU APPLYING THROUGH A REGISTERED AGENT?** Yes No

|  |
| --- |
| If ‘Yes’, please provide the following: |
| Agent Name/Address:(Along with stamp) |  |

1. **WHERE DID YOU HEAR ABOUT FIAT? (Please tick one)**

|  |  |  |
| --- | --- | --- |
|  Staff |  Registered Agent |  Family/Friends |
|  Internet (please name website) |  |
|  Advertisement): Paper/Radio (Please specify the name) |  |
| Other (please detail): |  |

1. **STUDENT CHECKLIST**

Please check that you have completed the following:

Answered all sections of the application form

 A copy of your current passport/birth certificate/other

 Relevant references and/or job offer letters

## Terms and Conditions of Enrolment

1. Students must provide all required information relating to enrolment with FIAT and this must be true and accurate, with confirmatory notarization or attestation where required. FIAT may suspend a student’s enrolment if false information has been supplied or required information is not supplied by the due date.
2. Tuition fees must be **paid in full to Public Trust** before attendance at any class. Any attendance while fees are outstanding are strictly at FIAT’s discretion and FIAT will take the necessary steps to recover any outstanding fees.
3. FIAT will collect, use, and disclose personal information about the student in accordance with the Privacy Act 1993. Any agency holding the source of any information the students have provided on the application form is authorized to release that information to FIAT upon request.
4. Students are expected to show respect to teachers and classmates. Any form of bad behaviour, harassment of staff or students is not permitted and will lead to disciplinary action. Smoking, the use of drugs or the consumption of alcohol, is strictly forbidden anywhere on the premises.
5. International students are required to have insurance for the duration of their student visa. FIAT must be informed as soon as the student visa is received so insurance can be purchased accordingly. Students must agree to an insurance policy from Orbit Protect being purchased on their behalf by FIAT, OR, have and submit to FIAT details of an **alternative insurance provider** **policy**, before they leave their home country. If FIAT arranges travel/medical insurance for students, the insurance agreement will be held between the student and Orbit Protect. Students are responsible to read the policy document and advise Orbit Protect of any inaccuracies. For any claims, students will deal directly with Orbit Protect.
6. FIAT will monitor students learning, assessment achievements and attendance to ensure they are likely to achieve the qualification for the programme they have enrolled into. Students are required to attend 20 hours on site per week, plus 13 hours of self learning (which includes five to eight hours of practical work experience in horticulture). Any absences for medical leave or approved valid reason, may be compensated for during the holiday periods of their enrolment.
7. Students wishing to withdraw and claim a refund must discuss with the Principal and confirm their intention to withdraw in writing to the Administrator. If international students withdraw from the course **before** **commencement** of the course, they will receive a full refund of all fees paid, less the Public Trust fee if applicable (approximately $40 as at January 2023). If international students withdraw from the course **within the first ten days** of the course, they will receive a full refund of all course fees paid, less the NZ government authorized retention of up to 25% of fees paid. If international students withdraw from the course **after the first 10 days** of the course, any refund will be at the discretion of the Principal/CEO.
8. Before students use the internet at FIAT, they must read the Rules and Regulations on Computer Use in the Student Handbook and agree to abide by them. Failure to abide by this policy may lead to the termination of access to the internet via FIAT. Students may be required to pay for any internet related costs incurred by their actions which are contrary to the policy or guidelines (as well as reasonable costs for recovering these costs).
9. Students must read and follow the FIAT Rules as documented in the Student Handbook. Any student breaching the rules and regulations of FIAT will be subject to the disciplinary procedures and penalties described in FIAT’s Student Handbook.
10. Students must accept and be bound by the Terms and Conditions of Enrolment for the duration of their period of study with FIAT. The FIAT Terms and Conditions may be modified from time to time. Any changes will apply to new students (unless the change is following changes to New Zealand laws or statutory requirements in which case they will apply to all students).

**DECLARATION BY APPLICANT**

*I have read and understood the Terms and Conditions of Enrolment, including the Withdrawal and Refund Policies and Student Behavior and Attendance requirements.*

*I declare that the information I have supplied on this form and the attached documentation to be true and complete, and nothing has been withheld or conveyed wrongly.*

*I agree to abide by the FIAT Terms and Conditions of Enrolment.*

**Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(*Please read Declaration by Applicant before you sign this form)*

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*NOTE: Copies of FIAT’s Rules and Regulations are available in the International Student Handbook or at (FIAT’s web link).* Please send the completed registration form/documentation to: FIAT 760 Glenbrook Road, RD4, Pukekohe, Auckland 2679, New Zealand, OR email scanned copies to enquiry@fiat.ac.nz OR submit to an agent, OR deliver to 760 Glenbrook Road, Kingseat, Auckland 2679.

**Statement of Purpose (SOP)**

As required by The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021, Franklin Institute of Agri-Technologymust undertakean assessment of each student to ensure that he/she is able to participate effectively in the course, and the course offered meets this prospective student’s proficiencies and career intentions.

Please write a statement of purpose to help us with this assessment.

|  |  |
| --- | --- |
| **Registration ID** |  |
| **Student Name** |  |
| **Programme** |  |

**STATEMENT**

|  |
| --- |
| **Personal and Career Intentions***(Please write about your plans for your life and career and why this programme will help you achieve these.)* |
| **Signed:** |  | **Date:** |  |