

International Student Registration Form 2015/16

Franklin Institute of Agri-Technology
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RD 4, Pukekohe 2679
Auckland, New Zealand
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For Office use
only

*Please read the form and student declaration carefully before you sign the application form.
If you apply through an approved **FIAT** Agent, all correspondence regarding your application will be
forwarded to that agent.*

1. PERSONAL DETAILS (As in passport)

Last Name/Family Name:	
First Name/Given Name(s):	
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Other:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	Age:

2. PASSPORT INFORMATION

Passport Number:	Citizenship:
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3. CONTACT DETAILS

Address in New Zealand		Address in Home Country	
Landline	Mobile	Landline	Mobile
Email:			

4. EMERGENCY CONTACT

Name:	
Relationship:	
Address:	
Telephone:	
Email:	

5. QUALIFICATION

Name of the qualification(s) you wish to enrol in: **Level:**

Please mention month/year you would prefer to start:	

6. ACADEMIC INFORMATION

Secondary School/High School/Foundation

Name of the Secondary/High School attended:	
Country:	
Qualification Gained:	
Last year at Secondary/High School:	

Tertiary Study (University, Technical College, Other)

Name of the University/Institute:	
Country:	
Qualification Gained:	
First year at the Institute:	

7. CAREER BACKGROUND

Do you have any work experience relevant to the program you are applying for?

Yes No

If yes, please attach relevant references and/or job/experience letters for each position listed below:

Position Held	Name of the Employer	Period of Employment

8. ENGLISH PROFICIENCY

What is your first language?		
IELTS	Score:	Date Obtained:
Other(Please specify)	Score:	Date Obtained:

- I have booked an IELTS or TOEFL test on: _____ (provide date)
- I am applying without an English Language test and would like my previous education to be considered as evidence of my English language ability.

9. SERVICES

If you have a disability and/or medical condition (including allergies) that may require **FIAT** to provide assistance, please outline your needs below.

(NOTE: This information will remain confidential and should not affect your application).

I. MEDICAL INSURANCE (Travel/Medical insurance is compulsory for international students in New Zealand.)

- I would like **FIAT** to arrange my medical insurance
- I will arrange my own medical insurance Please provide a copy to (Insert Institution name)

II. ACCOMMODATION

Do you want **FIAT** to arrange your accommodation?

- Yes No

If 'Yes', you must submit your homestay booking form at least two weeks before your arrival date and pay for the accommodation fees with your tuition fees

III. AIRPORT PICK-UP

Do you want **FIAT** to pick you up from airport? Yes No

If 'Yes', you must let **FIAT** know your flight details at least two weeks before your arrival date and pay for the airport pickup fees with your tuition fees

IV. SUBMITTING YOUR APPLICATION

Where are you currently located? _____

Are you applying through an (*Insert Institution name*) registered agent? Yes No

If 'Yes', please provide the following:	
Agent Name/Address: (along with stamp)	

10. WHERE DID YOU HEAR ABOUT FIAT? (Please tick (✓) one)

<input type="checkbox"/> Staff	<input type="checkbox"/> Registered Agent	<input type="checkbox"/> Family/Friends
<input type="checkbox"/> Internet (please name website)		
<input type="checkbox"/> Advertisement (please specify where):		
<input type="checkbox"/> Other (please detail):		

11. STUDENT CHECKLIST

Please check that you have completed the following:

- Answered all sections of the application form
- Read the International Student Handbook
- A copy of your current passport
- Verified copies of your original documents and academic transcripts (translated to English)
- Verified copy of your official English language test results (e.g. IELTS, TOEFL)
- Relevant references and/or job offer letters

Terms and Conditions of Enrolment

1. Students must provide all required information relating to enrolment with FIAT and this must be true and accurate, with confirmatory notarization or attestation where required. FIAT may suspend a student's enrolment if false information has been supplied or required information is not supplied by the due date.
2. Full tuition fees must be paid before attendance at any class. Any attendance while fees are outstanding are strictly at FIAT's discretion and FIAT will take the necessary steps to recover any outstanding fees.
3. If FIAT arranges travel/medical insurance for students, the insurance agreement will be held between the student and Uni-care. Students are responsible to read the policy document and advise Uni-care of any inaccuracies.
4. FIAT will collect, use and disclose personal information about me in accordance with the Privacy Act 1993. Any agency holding the source of any information I have provided on the application form is authorized to release that information to FIAT upon request.
5. Students must read and accept the FIAT Withdrawal and Refund of Fees policies as documented in the Student Handbook and the FIAT website.
6. Students must make themselves familiar with the requirements and processes with regard to student behaviour as set out in the Student Handbook.

7. Students must read and follow the FIAT Rules as documented in the Student Handbook.
8. Before students use the internet at FIAT. They must read the Rules and Regulations on Computer Use in the Student Handbook and agree to abide by them. Failure to abide by this policy may lead to the termination of access to the internet via FIAT. Students may be required to pay for any internet related costs incurred by their actions which are contrary to the policy or guidelines (as well as reasonable costs for recovering these costs).
9. Any student breaching the rules and regulations of FIAT will be subject to the disciplinary procedures and penalties described in FIAT's Student Handbook.
10. Students must accept and be bound by the Terms and Conditions of Enrolment for the duration of their period of study with FIAT. The FIAT Terms and Conditions may be modified from time to time. Any changes will apply to new students (unless the change is following changes to New Zealand laws or statutory requirements in which case they will apply to all students).

DECLARATION BY APPLICANT

I have read and understood the Terms and Conditions of Enrolment, including the Withdrawal and Refund Policies and Student Behaviour requirements.

I declare that the information I have supplied on this form and the attached documentation to be true and complete.

I agree to abide by the FIAT Terms and Conditions of Enrolment.

Student Signature:

Date:

Date:

NOTE: Please initial all the pages

NOTE: Copies of FIAT's Rules and Regulations are available in the International Student Handbook or at (FIAT's web link)

PLEASE SEND THE COMPLETED FORMS TO FIAT ADDRESS OR SEND SCANNED COPIES TO enquiry@fiat.ac.nz OR submit to our agent.